

SABIS[®] International School 2018-2019

The following information should assist you in planning for your child's day.

Grades K-8

First bell rings 7:50 a.m.
School begins 8:00 a.m.

START AND DISMISSAL TIMES – All Grades

Kindergarten 7:50 a.m. - 3:00 p.m.
Grades 1-2 7:50 a.m. - 3:05 p.m.
Grades 3-4 7:50 a.m. - 3:12 p.m.
Grades 5-8 7:50 a.m. - 3:18 p.m.

½ DAY RELEASE TIMES

12:15 p.m.
12:15 p.m.
12:20 p.m.
12:30p.m.

Student attendance will be taken immediately when school begins.

- **Students should be on campus by 7:50 a.m.**
- Students arriving from 8-8:30 a.m. will need to obtain a tardy pass in the school lobby. **(Your student is late if she/he is not in his/her seat by the end of the 8:00 a.m. bell)**
- Students arriving after 8:30 a.m. must obtain a tardy pass from the front desk and be signed in by a parent/guardian in order to enter class.

All tardies and absences will be recorded on report cards and student records.

The staggered times at the end of the school day help to minimize the number of class sections exiting the building. We ask for your support in getting your child to school on-time and picking him/her up promptly after school.

Please adhere to the dismissal times for each grade level.

SIS Phone: 602-305-8865	
FAX: 602-323-5526	
<u>Extensions</u>	
101 Marketing, Recruitment, Kathleen Ferris	122 Student Life, Abel Perales
102 Business Office, Karla Johnstonbaugh	123 Nurse, Donna Tash
103 Social Worker, Amanda Tuitavuki	124 Office Manager, Gina Fernandez
104 Director, Willie Henry	127 Student Management, Richard Graves
106 Attendance, Crystal Cordero	228 Lower School AQC (Grades K-4)
130 Maintenance, Tim Tash	Melissa McCauley
132 Cafeteria, Rosa Ochoa	114 Upper School AQC (Grades 5-8)



SABIS® International School 2018-2019

La siguiente información le ayudara para planear el día de su hijo/a:

Grados K-8

Primera campana suena 7:50 a.m.

Las clases empiezan 8:00 a.m.

<u>Horas de Inicio y salida para todos los grados</u>	<u>salidas de medio día</u>
Kindergarten 7:50 a.m. – 3:00 p.m.	12:15 p.m.
Grades 1-2 7:50 a.m. - 3:05 p.m.	12:15 p.m.
Grados 3-4 7:50 a.m. - 3:12 p.m.	12:20 p.m.
Grados 5-8 7:50 a.m. - 3:18 p.m.	12:30 p.m.

La asistencia de los estudiantes se tomara inmediatamente inicia la escuela

- **Los estudiantes deben estar en el campus a las 7:50 am.**
- Los estudiantes que lleguen entre 8 y 8:30 a.m. necesitaran un pase de retraso en el lobby de la escuela. **(Su estudiante ser marcado tarde si no esta en su asiento al sonar la primera campana a las 8:00 de la mañana)**
- Los estudiantes que lleguen después de las 8:30 a.m. deben obtener el pase de retraso de la recepción y debe estar firmado por uno de los padres o acudiente para poder entrar a clase..

Todos los pases de retraso y ausencias serán reportadas en las calificaciones y en los records de los estudiantes.

Los horarios de salida en escala ayudan a minimizar el caos por el número de clases que salen del edificio. Le pedimos su apoyo en traer y recoger a su hijo/a a tiempo!!

Por favor, adhírase a los horarios de salida de cada grado.

SIS Phone: 602-305-8865	
FAX: 602-323-5526	
<u>Extensions</u>	
101 Marketing, Recruitment, Kathleen Ferris	122 Student Life, Abel Perales
102 Business Office, Karla Johnstonbaugh	123 Nurse, Donna Tash
103 Social Worker, Amanda Tuitavuki	124 Office Manager, Gina Fernandez
104 Director, Willie Henry	127 Student Management, Richard Graves
106 Attendance, Crystal Cordero	228 Lower School AQC (Grades K-4)
130 Maintenance, Tim Tash	Melissa McCauley
132 Cafeteria, Rosa Ochoa	114 Upper School AQC (Grades 5-8)

