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Phoenix, Arizona 85040  
(Phoenix Education Management LLC)

## **Mitigation Plan for Reopening 2020-2021**

SABIS<sup>®</sup> International School is committed to the following this COVID-19 Mitigation Plan as we prepare for a successful return to campus during the 2020-2021 Academic Year. This COVID-19 Mitigation Plan has been developed in accordance with the Centers for Disease Control (“CDC”) guidance for a safe return to school (<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>) and the Arizona Department of Health Services (“ADHS”) (<https://www.azdhs.gov/preparedness/epidemiology-disease-control/infectious-disease-epidemiology/index.php#novel-coronavirus-schools>).

Additional information provided by the CDC and ADHS regarding the nature of COVID-19, its symptoms, its transmission, and precautionary steps to mitigate viral exposure and transmission can be found via the links below:

- Facts About Coronavirus (COVID-19): <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Arizona’s Emergency Response to the COVID-19 Outbreak: <https://www.azdhs.gov/preparedness/epidemiology-disease-control/infectious-disease-epidemiology/index.php#novel-coronavirus-what-everyone-needs>

### **Screening**

- Parents/Guardians will perform **daily health screenings** of their child/ren prior to reporting to school or their respective bus stop. The daily screening procedure includes the COVID-19 Symptom Screening (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) including a temperature check:
  - Fever (100.4 degrees or higher)
  - Chills
  - Cough
  - Headache
  - Shortness of breath or difficulty breathing
  - Sore throat
  - Congestion or runny nose
  - New loss of smell or taste
  - Fatigue
  - Muscle or body aches
  - Nausea or Vomiting
  - Diarrhea



- Parents/Guardians will confirm that their child is symptom free on a daily basis by complying with the School's screening procedure.
- If a student exhibits such symptoms (which are not attributable to an existing health condition), parents/guardians will not permit the student to arrive at the bus stop or at school until: (1) at least 10 days have passed since the symptom(s) first started, AND (2) all the symptoms have resolved, AND (3) if the student has had a fever, at least 24 hours have passed since the fever or signs of a fever (e.g., chills, feeling very warm, flushed appearance, or sweating) have resolved without the use of fever-reducing medication.
- Teachers, staff, and school visitors will perform self-checks daily prior to arriving at school to certify their health and attest daily to being asymptomatic and not having been recently exposed to an individual diagnosed with COVID-19.

### **Social Distancing**

- SIS will strive to maintain CDC recommendations for social distancing wherever possible.
- School desks will be spaced in accordance with CDC recommendations for social distancing and will face the same direction.
- There will be no shared equipment or consumable materials (computers, writing utensils, books, etc.).
- SIS may install physical barriers (sneeze guards, etc.) and rearrange/remove furniture where necessary to promote social distancing.

### **Handwashing**

- SIS will post signs encouraging visitors, staff, and students to routinely increase the frequency of proper handwashing.
- SIS will increase the frequency of student and staff hygiene practices with handwashing being incorporated into the daily schedule (upon arrival, before and after meal service and physical exercise).
- Hand sanitizing stations will be located throughout the School hallways, and hand sanitizer will be made readily available for students and staff in each classroom.

### **Facial Coverings**

- All school staff, students, and visitors will be asked to wear a face covering while on campus per the SIS Face Covering / Mask Policy and in accordance with county/state requirements.
- SIS will strive to have masks made available for any individuals who report to campus without a facial covering.



## **Mixing of Classrooms**

- Students will remain in their respective classroom by section with assigned seating, as much as possible.
- Seating assignments will be recorded in our SABIS® School Management System (SSMS) to aide in the contact tracing requirements.

## **Meal & Snack Times**

- Due to a requirement by our food service entity, SIS will be utilizing a new Point-of-Sale (POS) system to electronically track all students who are served breakfast and lunch meals. In order to maximize the safety of all students and staff, we will be using a touchless scanning system to identify each student and have their meal information scanned into the POS software.
- Lunch and recess may be staggered to increase social distancing.

## **Disinfection**

- All classrooms and shared school areas have disinfectant wipes to use for continuous sanitization.
- Bathrooms will be cleaned thoroughly each night and have scheduled cleaning during the day by a custodian.
- Doors, handles, and commonly touched items will be on a scheduled disinfectant regiment.

## **General Additional Mitigation Practices**

- Meetings will be scheduled and held with immunocompromised students and health staff to establish Individualized Health Care Plans to guide their care. (Certain individuals may be at increased risk for contracting the COVID-19 virus, as explained by the CDC [<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>].)
- The SIS Health Office will be rearranged to prevent the spread of illness and will include an isolation space with posted procedures for appropriate use.
- Only SIS visitors and guests with official school business shall be permitted on-campus.
- Appropriate follow-up, county notification, and exclusion will be facilitated by the SIS Health Office.



**If a student becomes sick with COVID-19 symptoms or reports a positive COVID-19 test, the procedures listed below should be followed:**

1. The parent/guardian reports information to the School Health Office and/or School Director. Confidentiality will be maintained to the greatest extent possible.
2. If a student develops COVID-19 symptoms at school, the student will be separated from all other students and staff, with the exception of one staff member to supervise the student. This staff member will wear PPE, or a facial covering, and will maintain social distance from the students at all times, unless there is an emergency. Staff will immediately notify a parent or emergency contact to pick up the student and will call 911 if the student appears to be in medical distress.
3. School will call the parent to discuss possible exposure. If they are not reachable or decline to discuss the matter, the School will operate under the presumption that there is a possible COVID-19 exposure.
4. Areas of the School that were exposed to symptomatic students for a prolonged period of time will be thoroughly cleaned and disinfected.
5. The student, and any other SIS students living in the home, will be excluded from the School until they have completed the isolation period as outlined in the COVID-19 Release from Isolation Guidance - Flow Chart (<https://www.maricopa.gov/DocumentCenter/View/62154/Release-from-Isolation-Guidance-Flow-Chart>) or the Maricopa County Department of Health Home Isolation Decision-Making Tool (<https://www.maricopa.gov/5460/Coronavirus-Disease-2019>).
6. The SIS Health Office and/or School Director, with guidance from the Maricopa County Department of Public Health, will assess who may have had close contact with the individual at school in the two days prior to symptom onset and will inform staff and parents/guardians of their child's possible exposure to COVID-19 at school. The Center for Disease Control defines "close contact" as someone who was within six (6) feet of an infected person for at least 15 minutes starting from two (2) days before illness onset (or, for asymptomatic patients, two (2) days prior to specimen collection) until the time the patient is isolated. School personnel must maintain confidentiality of the infected student as required by the Americans with Disabilities Act ("ADA"), Family Educational Rights and Privacy Act ("FERPA"), and the Health Insurance Portability and Accountability Act ("HIPAA").

**Disinfecting After COVID-19 in a School**

If there is a COVID-19 diagnosis of a student or staff member, the classrooms affected will be closed for disinfecting.

- The room(s) affected will be kept closed for as long as possible, but 24 hours would be optimal before disinfecting to prevent any droplets from infecting the cleaners.
- All areas will be cleaned and disinfected.
- Other areas of the School will also be assessed for the need to clean and disinfect more frequently.



**If an employee becomes sick with COVID-19 symptoms or reports a positive COVID-19 test, the procedures listed below should be followed:**

1. The employee must report to the School Director. Confidentiality will be maintained to the greatest extent possible.
2. If an employee is at work, immediately isolate the individual. Follow protocol for contact with someone who is ill, including removing the employee from the work environment safely and/or interacting with the individual with appropriate physical protective equipment (PPE) and social distancing.
3. The School Director will send the individual home immediately.
4. Areas that were exposed to symptomatic employees or students for a prolonged period of time will be thoroughly cleaned and disinfected.
5. The employee will be excluded from work until they have completed the isolation period as outlined in the COVID-19 Release from Isolation Guidance - Flow Chart (<https://www.maricopa.gov/DocumentCenter/View/62154/Release-from-Isolation-Guidance-Flow-Chart>) or the Maricopa County Department of Health Home Isolation Decision-Making Tool ([https://maricopasneb.co1.qualtrics.com/jfe/form/SV\\_3wLf31Anb2yNAUZ](https://maricopasneb.co1.qualtrics.com/jfe/form/SV_3wLf31Anb2yNAUZ)).
6. Based on information received from the employee, the School Director, with guidance from the Maricopa County Department of Public Health, will determine other employees or students who have had “close contact” with the individual so as to make informed decisions regarding next steps. The Center for Disease Control defines “close contact” as someone who was within six (6) feet of an infected person for at least 15 minutes starting from two (2) days before illness onset (or, for asymptomatic patients, two (2) days prior to specimen collection) until the time the patient is isolated.
7. The School Director will inform staff, parents/guardians of possible exposure to COVID-19 but maintain confidentiality of the infected individual as required by the Americans with Disabilities Act (“ADA”) and the Health Insurance Portability and Accountability Act (“HIPAA”).